

Headteacher's Report for Governing Body

Full Governing Body Meeting – 13th July 2021

School Information

Staff	Role / Responsibility	Name
	Headteacher	Mrs Michelle Shenston
	SENCO	Mrs Janet Keyser
	Assistant Headteachers	Mrs Charlotte James and Mrs Laura McMillan
	Early Years Co-ordinator	Mrs Charlotte James
	Key Stage One Co-ordinator	Mrs Claire Suttle
	Key Stage Two Co-ordinator	Mrs Nicki Kelly
	HLTAs	Mrs Keeley Evans
Subject Leaders	English	Mrs Michelle Shenston
	Maths	Mr Daniel Harris
	Science	Miss Helen Hibbins
	Computing	Mrs Claire Suttle
	RE	Mrs Nicole Mardlin
	Personal Development	Mrs Nicki Kelly
	PSHE	Mrs Samantha Turner
	History	Mrs Anna Spicer
	Geography	Mrs Laura McMillan
	DT	Mrs Elizabeth Gillson-Hill
	PE	Mr Ian Wisbey
	Art	Mrs Charlotte James
	Music	Mrs Victoria Neal
	Modern Foreign Languages	Mrs Katie Davies
	School Council	Mrs Samantha Turner
	Designated Safeguarding Lead	
		Deputies: Mrs Laura McMillan Mrs Charlotte James Mrs Janet Keyser
Site Manager		Mr Jon Felts
Health and Safety Manager		Mr Jon Felts
Finance Officer		Sanjay Chandarana – Monthly Visits
School Secretary Administrative Assistants		Mrs Lynn Gosden – 4 days per week Mrs Helen Wardle – 4 days per week Mrs Andrea Mutter – 8 hours per week

Headteacher's Report for Governing Body

Senior Leadership Team:

Charlotte James

Laura McMillan

Janet Keyser

Middle Management Team (above plus Key Stage Leaders and Core Leaders as necessary)

Early Years – Charlotte James

Key Stage Two – Nicki Kelly

SENCo – Janet Keyser

Maths Leader: Daniel Harris

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Class	Gender		Pupil Premium	SEND	EAL	Attendance
	Girls	Boys				
Nursery - Clover (27) <i>Mrs Anderson</i>	13	14	4	0	3	96.6
Reception – Daisy (30) <i>Mrs Gillson-Hill</i>	15	15	5	2	5	97.4
Year 1 – Buttercup (30) <i>Mr Wisbey</i>	14	16	2	2	7	97.7
Year 2 – Bluebell (30) <i>Mrs Suttle</i>	18	12	3	3	6	98.6
Year 3 - Lilac (31) <i>Mrs Spicer / Mrs Turner</i>	17	14	0	1	12	97.2
Year 4 – Primrose (30) <i>Mrs McMillan / Mrs Webb</i>	15	15	2	5	12	97.7
Year 4 - Violet (30) <i>Mrs Davies / Mrs Neal</i>	15	15	0	4	14	96.4
Year 5 - Snowdrop (29) <i>Mrs Kelly</i>	14	15	3	4	8	96.8
Year 5 - Foxglove (30) <i>Mrs Hibbins</i>	11	19	4	2	9	97.6
Year 6 - Poppy (32) <i>Mr Harris</i>	18	14	1	3	5	97.8
Total 299			24	26	81	97.4
School Total	Pupil Numbers correct as of 05.07.2021					School Year 1-6: FSM attendance: 95.2 EAL attendance: 96.4
Exclusions	1 Permanent Exclusion for Physical Assault against an adult					
Racist Incidents	0					
Child Protection Register	0 children on Child Protection Plan 1 child undergoing a Section 47 Assessment					

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Whole School Focus:

To develop high quality teaching and learning with reading

To promote high levels of writing progress in all stages and within all groups of pupils

To develop further a broad and balanced curriculum

To support vulnerable learners to make good levels of progress and narrow the attainment gap

Teaching, Learning & Assessment:

Assessment data was collected towards the end of the summer term, we have yet to look at this in detail. A comprehensive review of data is scheduled for the autumn term with the Curriculum Committee.

Closing the Gap for Disadvantaged Pupils:

See reports from individual committees

Sports Premium:

See report from individual committees

Curriculum Review:

We are undertaking a review of the curriculum after another year of teaching. There have been changes made to the English curriculum. Specifically some texts have been removed from the programme and new ones added and in some cases some changes to the timings of units and texts has also been made. Subject Leaders will be undertaking the same review for their subjects ahead of September.

Oracy – Voice21

Joel Evans, Year 5 teacher joining us in September, will take over as English Leader and as part of this role, will lead the Voice21 project. He will be ably assisted by **Redacted**.

Leadership & Management:

Subject Leadership:

Following Governor visits in the Spring term, arising actions have been submitted to the curriculum committee. A copy of the recommendations and findings has also been included with my documents ahead of this meeting.

SEF:

This will be reviewed ahead of September 2021

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School Improvement Plan:

This is under review ahead of September 2021

Catch-Up Funding

Please see earlier Committee Reports for the most recent discussions regarding Catch-Up funding

Staff Absence (reported only for early information)

1 staff member tested positive for Covid. Details of this and the pupil case were explored at F&P.

Personal Development, Behaviour & Welfare:

We have used part of our Sports premium money to fund a lunchtime club three times per week. The provision, offered by Premier Education, runs for an hour a session and the coach works with two classes. The aim of the session is to promote healthy and active lunchtimes. All of Key Stage 2 have had access to the sessions since half-term. The cost per session, as an introductory price is **Redacted**. We are currently costing the provision to extend into the Autumn term.

In September the school will begin to roll out 'Zones of Regulation'. This is a programme designed to teach children how to recognise how they are feeling and find the appropriate strategy to support them recover into a healthier zone. Our PSHE lead, **Redacted**, has been trialling this to a degree with her class this term and will begin staff training in September. Her work will supplement the work the Behaviour Team are doing on this with individual pupils.

Safeguarding:

Current Child Protection Register shows:

1 child undergoing a Section 47 assessment

The schools has completed Part 1 of the Annual Safeguarding Audit (see attached)

However, there is an outstanding action regarding part B of this document for Governors.

Accidents:

None to report

Staffing:

See People and F&P Committee Head's Reports for this update

Recruitment:

See People and F&P Committee Head's Reports for this update

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Governor Involvement:

Majority of Subject Visits completed – Next Step for Governors – review the ACTUAL process of this and make adjustments ahead of next time (note not all Governors used the correct form and some meetings went over the allotted time allowance). This is an outstanding Governor Action.

Priorities for the Governing Board

Read this article:

<https://www.natre.org.uk/uploads/Member%20Resources/Collective%20Worship%20and%20Religious%20Education%20governor%20guide.pdf>

Review Subject Leadership process

Review actions for the GB following Subject Visits

Ensure Governors are \ware of new, statutory expectations ahead of the new academic year.

Dates for your Diary:

Community Involvement:

Bishop Stortford School Partnership: Envision

This will resume in September. At our working party meeting 28.06.21 it was agreed that the partnership groups needed adjusting to take into account changes in leadership across the Headteacher group in Bishop's Stortford. Our group will now consists of:

Thorn Grove, Spellbrook, Richard Whittington

Recommended Reading: