



Hillmead Primary School
Meeting of the Full Governing Body

Tuesday 18th July 2023 at 7.00pm in person at the school

AGENDA

Item	Item
1.	Welcome governors and to receive any apologies and consider approving absences.
2.	Declaration of Interests <i>Governors are reminded that they must declare any conflicts of interest, financial or personal, in any item on this agenda</i>
3.	Notification of Any Other Business <i>Please notify the Clerk of AOB at least 48 hours before the meeting</i>
4.	Governing Body Administrative Matters (<i>Chair</i>) <ul style="list-style-type: none"> • Election of Chair and Vice-Chair (roles to commence 21st July 2023) • Governing Body membership and recruitment (5 Co-opted vacancies) • ERG Action Plan update (PM) • SAR Process review (TA) • September Strategy Development meetings • KCSiE 2022 confirmation (AB) • Code of Conduct agreement (AB) • Signing of Agendas
5.	To approve the minutes of the previous Governors' meeting (23 rd May 2023) Parts 1 and 2 and discuss matters arising
6.	Safeguarding (<i>Safeguarding Link governor</i>) – <i>standing item</i> <ul style="list-style-type: none"> • Governor visit report on monitoring of safeguarding for Spring term (GL) • Report on the outcomes of Safeguarding Audits (MS) • Governor visit report on monitoring of Health and Safety for Spring term (GL)
7.	Education (<i>MS</i>) <ul style="list-style-type: none"> • End of Year results review (Y6 SATs, Y2 SATs, internal data) • Progress of vulnerable pupils (SEND, EAL, PPG etc) and gap analysis • Review of progress on SIP Priorities 2022-23 (<i>on GovernorHub</i>) • Behaviour report, suspensions and exclusions (<i>report in Behaviour folder</i>)
8.	Finance, Premises and People Update (<i>GL, MS</i>) <ul style="list-style-type: none"> • Budget Monitoring report - update • Premises hiring charges versus costs • Asset Management Plan review • Mobile classrooms – update on planning status • Premises update
9.	Partnership Working update – (<i>MS</i>) <ul style="list-style-type: none"> • Plans for staff and governors to work with local settings • Update on MAT meeting in June at Richard Whittington School.
10.	Governor Monitoring Visits and Reports, and Governing Body Matters (<i>PM</i>) <ul style="list-style-type: none"> • Subject Monitoring plan implementation update • Individual summaries of visits/monitoring completed • Plans for Autumn term monitoring
11.	Governor Training and CPD – Standing Agenda Item (<i>All</i>) <ul style="list-style-type: none"> • Key training needs • In House training planning



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	<ul style="list-style-type: none">• Personal training review (eg Safeguarding, Exclusions, Prevent, Complaints)
12.	<p>Policies/Documents to Ratify: <i>(Chair)</i></p> <ul style="list-style-type: none">• Subject Access Request Policy (from March FGB meeting)• Asset Management Plan
13.	AOB
14.	<p>Dates of Next FGB Meetings – all at 19.00</p> <ul style="list-style-type: none">• 03 October 2023 (FGB)- IN PERSON• 12 December 2023 (FGB with HT Report) – REMOTE• 27 February 2024 (FGB) - REMOTE• 26 March 2024 (FGB with HT Report) – REMOTE/IN PERSON• 21 May 2024 (FGB with Budget review) - REMOTE• 16 July 2024 (FGB with HT Report) - IN PERSON
15.	<p>Close of meeting</p> <p><i>All Governors are expected to have read all documents issued in advance of this meeting and be able to make an informed decision on any vote.</i></p> <p><i>Any questions, comments or issues relating to any document issued in advance of this meeting should be raised and attempts made to resolve them with the author before the time of the meeting, preferably by email copied to all governors.</i></p>