



Hillmead Primary School
Meeting of the Full Governing Body

29th March 2022 @ 19.00 via Teams

(Teams link in Calendar on GovernorHub)

AGENDA

Item	
1.	Welcome governors and to receive any apologies and consider approving absences.
2.	Declaration of Interests <i>Governors are reminded that they must declare any conflicts of interest, financial or personal, in any item on this agenda</i>
3.	Notification of Any Other Business <i>Please notify the Clerk of AOB at least 48 hours before the meeting</i>
4.	To approve the minutes of the previous Governors' meeting (14th December 2021)
5.	Reports/Minutes from Committee Meetings (or reminder of meeting date) <ul style="list-style-type: none"> • Finance and Premises (GL) • Curriculum (JO)
6.	Headteacher's Report (MS)
7.	Education <ul style="list-style-type: none"> • Spring term achievement data and learning gap analysis <i>Spring assessments are underway at school and data will be shared with the Curriculum Committee when they meet on the 26th April</i> • Review Spring HIP Visit Actions for Governors <i>This document can be found in the HIP / SIP file on GovernorHub</i> • Progress versus EIF <i>Governing Board discussion led by GB Chair</i> • SEND update <i>An SEND update can be found in the document file</i> • Progress towards SIP priorities <i>An updated version of the SIP has been added to GovernorHub</i>
8.	Governor Monitoring Visit reports – <i>These items will be led by members of the Governing Board</i> <ul style="list-style-type: none"> • Reports from all Subject and Focus Link Governors • Plan for Summer term visits
9.	Finance and Premises – <i>Led by Chair of Finance and Premises</i> <ul style="list-style-type: none"> • Financial Report (Period 10) • SFVS Review and Approval • Budget review and approval schedule • Premises update • Personnel update – <i>See Head's Report</i>
10.	Safeguarding – Standing Agenda Item <ul style="list-style-type: none"> • Safeguarding Report – review and approval <i>Completion of Annual Safeguarding Report still outstanding – recommend moving to Termly Report</i> • Staff and pupil wellbeing and how this is being supported (MS) • Safeguarding report (Link Governor) • Health and Safety report (Link Governor)



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11.	External Review of Governance – Action Plan progress <i>Led by Chair of Governing Board, and Chairs of Committees</i>
12.	Staff Survey Outcomes - <i>Led by members of the Governing Board</i>
13.	Governing Body Administrative Matters – <i>Led by members of the Governing Board</i> <ul style="list-style-type: none"> • Status of declarations and confirmations • Skills Audit status and outcomes • GovernorHub folder reorganisation • Committee Terms of Reference • Governor Recruitment • Website status report • Governor Development Plan progress review
14.	Governor Training and CPD – Standing Agenda Item - <i>Led by Governing Board Training Link Governor</i> <ul style="list-style-type: none"> • In House training planning • In House “Meet the Inspector” feedback • Personal training planning • ‘Great’ Pathway reminder
15.	Policies/Documents to Ratify: See Head’s report. Policies are on Governor Hub.
16.	AOB
17.	Dates of Next FGB Meetings – all at 19.00 <ul style="list-style-type: none"> • 24th May 2022 - Remote • 19th July 2022 – In person or Remote
18.	PART 2 Confidential Item <i>Led by Chair of the Governing Board</i> <i>(HT to remain, staff members are requested to withdraw)</i> <ul style="list-style-type: none"> • Bulge Class Discussions • Partnership Working
19.	Close of meeting <i>All Governors are expected to have read all documents issued in advance of this meeting and be able to make an informed decision on any vote.</i> <i>Any questions, comments or issues relating to any document issued in advance of this meeting should be raised and attempts made to resolve them with the author before the time of the meeting, preferably by email copied to all governors.</i>